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| <p>P&F Meeting</p> | <p>Date November 16th 2009 Time 7:00 – 8:00pm Location Library Mtg Nbr 7/09</p> | |
| <p>Attendees: Phillip Cacchia, Rosa Boffa, Mick Carrick, Ross Weber, Connie Paglianiti, Francesca Mercuri, Daniella Ruffato, Samantha Cimati, Liz Mascia, Jean Failla, Michael Pasqual, Denise Dallazuanna, Charlie Rico, Anna Epifanio</p> | | <p>Apologies: Kerry Stevenson, Maggie Galea</p> |

| Draft Minutes of Meeting 16 November 2009 | | |
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| 1. | <p>Acceptance of Previous Minutes</p> <p>Minutes of previous meeting to be confirmed and accepted at next meeting.</p> | |
| 2. | <p>Treasurer's report</p> <p>The Treasurer's report was tabled and approved. Current balance is \$27,442.47 as at 14 November 2009.</p> | |
| 3. | <p>Fundraising Initiatives Update</p> <p>Fathers' Day Stall</p> <p>Michael Pasqual presented a summary of the Fathers' Day stall. Conclusion that three additional parent volunteers needed for next year.</p> <p>School Disco – October 23rd</p> <p>Liz Mascia indicated that the school disco was a success and that Philip's presence as an authority figure made for a very smooth evening. There was discussion re children paying at the door on the night, and whilst this is not ideal there was some comment about needing to be flexible. Only one child was a late entrant due to exceptional circumstances. Music was fantastic. There was a brief discussion in relation to the disco food being different to what was agreed at the previous PA meeting. Explanation was provided for this, and accepted.</p> <p>Teachers Luncheon</p> <p>The teachers luncheon was a huge success. Thanks to Connie for arranging the teachers lunch which was a three course meal. Cards were organised for all the teachers including specialist teachers and a welcome and thank you speech was read out to the teachers prior to the lunch from the President (Rosa Scroggie).</p> <p>Production of the 'Jungle Book'</p> <p>One quote has been received to date; Connie to obtain comparative quote for Jungle Book printing and Rosa will also obtain pricing and attempt to photocopy the book at school to determine quality. It was also agreed that this initiative would only proceed if there was interest, which will be gauged via the parent rep.</p> | |

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| | <p>Bunnings BBQ</p> <p>It was reported that the BBQ was a success with approx 41500 being raised outside the school community. It was noted that it was a struggle to get parents to fill the roster. It was noted that it did occur on the long weekend / racing weekend and this may have had an impact. Rosa Scroggie to co-ordinate another Bunnings BBQ date for next year,</p> <p>Christmas Carols</p> <p>Scheduled for 10 December in the Church. The Christmas Star play will be performed. Teachers will supervise the children. Philip will let us know if any help or input is required.</p> | |
| <p>4.</p> | <p>New business</p> <p>Prep Dinner</p> <p>Scheduled for 3 December. Not professionally catered for this year and volunteers from across the Parish and School will prepare food. As in previous years the current Prep families will be asked to provide the desserts and assistance for the evening, with the rest of the school invited to donate salads, via the Parent rep. The school will purchase the chickens. Rosa requested that the left over case of red wine be donated to the evening on behalf of the PA, which was moved by Ross. 48 preps are currently expected for next year.</p> <p>Petty Cash Policy</p> <p>A Petty Cash policy was presented and approved by the PA. This has not been adhered to by the last couple of events with parents reimbursing themselves out of proceeds. This makes it difficult for reconciling and auditing purposes. All proceeds and receipts are to be received by the Treasurer who will organise reimbursements.</p> <p>St Brigids Equipment</p> <p>Philip reported that \$18,000 is now the cost for the removal and installation of the St Brigids playground equipment. Playground to be installed on 14/15 December 2009. School children to remove tan bark pre-installation then they can put it back. Hopefully installation will be completed by last day of school.</p> <p>Miscellaneous</p> <p>Rosa suggested that all children be given a bag of lollies and card on behalf of the PA on or before the last day of school. This was a unanimous vote in the affirmative.</p> <p>God Start Christmas Party</p> <p>Remaining sausages from the Walkathon (between 40 -50) will be donated to the GodStart Christmas party on December 4th. This was a unanimous vote in the affirmative.</p> | |
| <p>5.</p> | <p>Next Meeting</p> <p>7 December 2009</p> | |