

P&F Meeting	Date	17 Oct 2011
	Time	7:00 – 8:15pm
	Location	Community room
	Mtg Nbr	
Attendees: Phillip Cacchia, Brenda Hughes, Ross Weber, Anna Morgante, Marry-Anne Cardamone, Ron Holmes		Apologies, Maria Sallesse, Mick Carrick

Draft Minutes of Meeting 17 Oct 2011	
1.	<p>Children's Disco (scheduled for 6pm Friday 21st October) Notice for Disco RSVP and return of door entry money distributed to parents on Monday 17th October. Volunteers have been requested. 9 volunteers plus Philip & Peter are already noted. Anna suggested the volunteers wear the teacher vests so children recognise that they are managing the event – good idea & Philip will give the vests to us on Friday night. Set up is needed from 5.30pm – Philip will confirm no problem with Extend as we are using the centenary hall. Popcorn – Ross will facilitate purchase of popcorn for the event. Anna M will facilitate purchase of cordial & cups. Free giveaways of glow candles at end of the event – these are in PA storeroom. DJ – Philip has confirmed Jean is available & we will confirm that NO additional lighting is needed for the event.</p>
2.	<p>Treasurer's report The Treasurer reported that the bank account contained \$ 15228- with \$900 approx unrepresented cheques & \$400- deposits. Ross has suggested that we donate to World Vision at a level similar to 2010. The committee endorsed this to proceed.</p>
3.	<p>Cake Stall – Sunday 16th October Cake stall at OLHC after Parish Mass went well with a smallish congregation. \$170- raised and some good support from some of the Year 3 – 6 mums. Thanks to Anna Bucci & Anna Morgante for their help on the day.</p> <p>Tuckshop Replacing the potato sticks with Mini Maid ice creams for Term 4. Anna Morgante will arrange purchase & delivery.</p> <p>Teachers Day – 28th October Big thanks to Ross for organising this event. Wraps, Fruit & juice will be provided. Each teacher will get a bottle of sparkling wine with a custom label designed by Ross & John P. All under control !!</p>
4.	<p>Fund Raising Cadbury Chocolate fund raiser – Brenda to order 220 boxes in the range of \$1- classic range. All families who sell their box will go into a prize draw. Timing of draw is 1st week December. Nov 16th Cake Stall @ St Ambrose. Plates, wrap & ribbon to be sent home 1 week prior to Years Prep – 2 as more stock will be needed for a bigger congregation. Xmas raffle – we will call for donations to build a number of prizes for a Xmas raffle. Brenda</p>

	<p>& Anna M will organise this and tickets will be sent home for purchase. There are a range of items already in the store room that can be used. Target to draw raffle on 14th December at the carols (need to confirm date).</p>	
5.	<p>Sports night Philip has confirmed we are able to cook BBQs and sell drinks at the event. Need to confirm if we need a liquor licence..... Event runs 5pm til 8 or 8.30pm. Dinner breaks are allocated per class with 1st one being Grade 4 at 5.20pm. Committee need to arrange the following for the event - Sausages & BBQ food -- Brenda / Mick C to discuss / arrange Drinks & Wine/Beer - - Ross to arrange once licence confirmed. Brenda & Ross to confirm level fo purchases needed as we have plenty of bottled water at school & some soft drinks in the store room. Lolly Bags – selling leftovers from the car boot sale but will need more – Anna M to organise.</p> <p>Volunteer request – Brenda to draft flyer & distribution needed 2nd week of November.</p> <p>Ron Holmes has suggested some parent / parent or parent child races which will be done while the tallying up is being finalised. Ron will continue to discuss with Philip to finalise the arrangements for these – excellent idea for parent involvement & a bit of fun !!</p>	
6.	<p>Prep dinner – Thursday 20th October</p> <p>Philip asked for some assistance from the committee in helping with the prep dinner. Brenda will contact a couple fo mums for help & Marry Anne Cardamone will also use her network to gain assistance. Help is required from 6.30pm – 8.30pm or so on Thursday evening in the Centenary Hall.</p>	
7.	<p>Next Meeting</p> <p>21 November 2011</p>	