

P&F Meeting	<b>Date</b> <b>Time</b> <b>Location</b> <b>Mtg Nbr</b>	<b>December 7 2009</b> <b>7:00 – 8:00pm</b> <b>Library</b> <b>8/09</b>
<b>Attendees:</b> Phillip Cacchia, Rosa Boffa, Mick Carrick, Ross Weber, Connie Paglianiti, Francesca Mercuri, Samantha Cimati, Liz Mascia, Michael Pasqual, Charlie Rico, Anna Epifanio, Cathy Filardo		<b>Apologies:</b>

Draft Minutes of Meeting 7 December 2009	
1.	<p><b>Acceptance of Previous Minutes</b></p> <p>Minutes of previous meeting (16 November 2009) and meeting of October confirmed and accepted.</p>
2.	<p><b>Treasurer's report</b></p> <p>The Treasurer's report was tabled and approved. Current balance is \$10,836.39 as at 4 December 2009. Major adjustment as a result of \$18,000 committed funds for playground equipment.</p> <p>School Disco netted \$1,036.82.</p>
3.	<p><b>Fundraising Initiatives Update</b></p> <p><b>Cabaret Night</b></p> <p>Meeting expressed its thanks to Rosa for organising the Cabaret night which was a great success.</p> <p><b>Production of the 'Jungle Book'</b></p> <p>Expressions of interest from 21 families. Based on the small numbers of people who have expressed an interest, it does not appear that it is worth having the books printed. Decision made that in relation to those who have expressed an interest, that money for colour photocopying of the book is to be collected by Monday next week (\$15)</p> <p><b>Christmas Carols</b></p> <p>Phillip indicated that nothing required from P&amp;F other than giving candles to each of the children.</p> <p><b>Christmas Lolly bags</b></p> <p>Thanks expressed to parents' representatives who have done the Christmas lolly bags. The lolly bags will go out with Christmas cards on last day of school.</p>
4.	<p><b>New business</b></p>

	<p><b>Clarity re Role of Office Staff</b></p> <p>Phillip requested that P&amp;F parents only utilise resources of School Office outside of the rush hours (i.e. 8.30am-9.30am and 2.30pm to 3.30pm. The P&amp;F has a photocopier access code and will be given a colour code if required.</p> <p>Phillip indicated that the school did not want P&amp;F parents in the actual School Office because of the fact there were confidential documents stored in that area.</p> <p><b>Playground Equipment</b></p> <p>The St Brigid's playground equipment is expected to be delivered by next Monday.</p> <p><b>Swimming</b></p> <p>Swimming will proceed at the end of the year. Request to have swimming start at the beginning of the year discussed.</p> <p>Phillip indicated that the concentration of swimming at the end of the year was partly attributable to the reduced costs of bussing the children to the pool and that these costs (if spread out) would be greater than the costs of the swimming lessons themselves.</p> <p>He said there had been very positive feedback in relation to the swimming. Nevertheless the school had brought the number of swimming lessons back from 8 to 7 because of the cost.</p> <p><b>Prep Dinner</b></p> <p>The P&amp;F executive donated 60-70 plastic plates to the Prep Dinner and plastic glasses. In previous years the Prep Dinner has been held in October. This year there was a relatively poor turnout despite the invitation and reminder. The poor turn out might be timing related. The school will look at bringing the dinner forward in 2010.</p> <p><b>Promotional Video</b></p> <p>Promotional video in relation of the school will be put on OHLC website.</p>	
5.	<p><b>Next Meeting</b></p>	